

## TOCKENHAM PARISH COUNCIL

September 2025

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Thursday 4<sup>th</sup> September 2025** at 7:00p.m. in the Village Hall.

*Emily Bourne*

Emily Bourne  
Tockenham Parish Clerk

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**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**Public Question Time** – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

**Reports from Wiltshire Councillor**

### **AGENDA**

- 1. Apologies for absence.**
- 2. Declaration(s) of Interest** - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.
- 3. Minutes** – Members had previously been circulated with the draft minutes and notes. The Council to approve as a true record the Minutes of the Parish Council Meeting held on 2<sup>nd</sup> July 2025.
- 4. Co-option**  
Following the resignation of Councillor Nicholas Polkinghorne there is one vacancy on the Council. Wiltshire Council did not receive a request for an election by TEN electors and therefore the vacancy can be filled by co-option.

Councillors are reminded to refer to the Co-option Policy previously circulated.

The Council is asked to consider the candidate(s) and whether they would like to proceed with the co-option.

## 5. Clerk's Report

All previously circulated, items sent for information only and will not be discussed at meeting unless any queries:-

- Wiltshire Council Latest News – 27<sup>th</sup> June 2025
- Wiltshire Council Town and Parish Council Update – 27<sup>th</sup> June 2025
- WALC – June Newsletter – 30<sup>th</sup> June 2025
- PPC says support services are vital to protect children from being exploited not criminal gangs – 1<sup>st</sup> July 2025
- PL/2024/07098 – Land to the North of 34-29 Clyffe Pypard – 1<sup>st</sup> July 2025
- Flood Events – 2<sup>nd</sup> July 2025
- Wiltshire Council Town and Parish Council Update – 2<sup>nd</sup> July 2025
- Briefing Note 25-06 Launch for the fourth Solar Together scheme in Wiltshire Nd Swindon – 3<sup>rd</sup> July 2025
- Safer Streets Summer in Wiltshire and Swindon – 3<sup>rd</sup> July 2025
- Wiltshire Council Latest News – 4<sup>th</sup> July 2025
- Wiltshire Council Town and Parish Council Update – 4<sup>th</sup> July 2025
- Flood Warden Newsletter Summer 2025 – 7<sup>th</sup> July 2025
- The Wiltshire Bobby Van Trust – 8<sup>th</sup> July 2025
- Temporary Closure of C120 (Part) Tockenham – 8<sup>th</sup> July 2025
- TTRN urgent closure of Greenway South East to Bushton – 9<sup>th</sup> July 2025
- Update on Speed and Weight limit reviews following reopening of Lyneham Banks – 11<sup>th</sup> July 2025
- Wiltshire Council Latest News – 11<sup>th</sup> July 2025
- Operational Flood Working Group – 14<sup>th</sup> July 2025
- Wiltshire Council Town and Parish Council Update – 14<sup>th</sup> July 2025
- Minutes for Northern Area Planning committee – 16<sup>th</sup> July 2025
- WALC Chairs' Network – 18<sup>th</sup> July 2025
- Wiltshire Council Latest News – 18<sup>th</sup> July 2025
- Wiltshire Council Town and Parish Council Update – 18<sup>th</sup> July 2025
- A hosepipe ban is coming – 23<sup>rd</sup> July 2025
- WALC – July 2025 Newsletter – 24<sup>th</sup> July 2025
- Residents voice their concerns around drug crime – 25<sup>th</sup> July 2025
- Wiltshire Council Latest News – 25<sup>th</sup> July 2025
- Lunch & Learn Recordings & materials – 29<sup>th</sup> July 2025
- Agenda for Northers Area Planning Committee – 29<sup>th</sup> July 2025
- Flood Warden Training – 30<sup>th</sup> July 2025
- Increase in reports of stalking and sexual offences – 30<sup>th</sup> July 2025
- Temporary closure of Trow Lane (Part), Brinkworth – 31<sup>st</sup> July 2025
- RWB Mayor's Cocktails and Canapes – 31<sup>st</sup> July 2025
- Wiltshire Council Latest News – 1<sup>st</sup> August 2025
- Wiltshire Council Town and Parish Council Update – 1<sup>st</sup> August 2025
- Operational Flood Working Group – 4<sup>th</sup> August 2025
- Flood Warden Training – 4<sup>th</sup> August 2025
- Wiltshire Flood Warden Workshops – 5<sup>th</sup> August 2025
- Age UK Wiltshire & Age UK Southampton Newsletter Summer 2025 – 6<sup>th</sup> August 2025
- Data logged – notification of exempt status – 7<sup>th</sup> August 2025
- Help distributing an online survey – 7<sup>th</sup> August 2025

- Wiltshire PCC raises concerns over unsustainable police funding formula – 8<sup>th</sup> August 2025
- PCC highlights the vital role of CCTV – 8<sup>th</sup> August 2025
- Your invitation – Community First AGM 2025 – 8<sup>th</sup> August 2025
- Wiltshire Council Latest News – 8<sup>th</sup> August 2025
- Wiltshire Council Town and Parish Council Update – 8<sup>th</sup> August 2025
- WALC Conference – 12<sup>th</sup> August 2025
- Flood Warden workshop – 12<sup>th</sup> August 2025
- Westmill Solar Cop-operative Community Fund – 12<sup>th</sup> August 2025
- From the PCC's Desk – 12<sup>th</sup> August 2025
- REMINDER Flood Warden Lunch & Learn – 12<sup>th</sup> August 2025
- RWB and Cricklade LHFIG – 13<sup>th</sup> August 2025
- Wiltshire Flood Warden Workshops – 14<sup>th</sup> August 2025
- Wiltshire Council Latest News – 15<sup>th</sup> August 2025
- TTRN urgent closure of C120 (part), Tockenham – 18<sup>th</sup> August 2025
- Minutes for Northern area Planning Committee – 20<sup>th</sup> August 2025
- RWB & Cricklade LHFIG meeting – 20<sup>th</sup> August 2025
- Temporary Closure of C 76 (part), Tockenham – 21<sup>st</sup> August 2025
- Wiltshire Police see higher public confidence than national average – 21<sup>st</sup> August 2025
- RWB & Cricklade Area Board – 22<sup>nd</sup> August 2025
- Wiltshire Council Latest News – 22<sup>nd</sup> August 2025
- Agenda for Northern Area Planning Committee – 26<sup>th</sup> August 2025
- WALC – August 2025 Newsletter – 27<sup>th</sup> August 2025
- Solar Together closing on 29 August – 27<sup>th</sup> August 2025
- TTRN urgent closure of Orchard Lane (part), Tockenham – 28<sup>th</sup> August 2025
- Partnership initiatives aim to make Swindon's night-time economy safer this summer – 29<sup>th</sup> August 2025
- RWB & Cricklade LHFIG – Final meeting notes 27/08/2025 – 29<sup>th</sup> August 2025
- Appeal notification of date & venue (PL/2024/07098) – 29<sup>th</sup> August 2025
- Wiltshire Council latest news – 29<sup>th</sup> August 2025

**Other items for discussion; all previously circulated: -**

➤ None

## **6. Planning**

**ENF/2023/00715**

**APP/Y3940/C/25/3369154**

Land to the North of 34 – 39 Clyffe Pypard, SN4 7PY

The appeal is against an Enforcement Notice in respect of the above site and is to be decided on the basis of a written representation procedure.

Short URL: <https://shorturl.at/hJUfL>

Comments to be received by: 15<sup>th</sup> September 2025

**PL/2024/07098**

**App/Y2940/W/3364716**

Land to the North of 34 – 39 Clyffe Pypard, SN4 7PY

Full Planning Permission

Change of use of land to form a 3 pitch traveller caravan site, with erection of day room and boundary fencing with access from Clyffe Pypard

(Resubmission of PL/2023/10812)

Comments to be received by: 26<sup>th</sup> September 2025

**PL/2025/03664**

Spinners End, 24 Primrose Hill, Tockenham, Swindon, SN4 7PG

Householder planning permission

Retrospective application for the erection of a 1.7m high fence, a shed, a recessed entrance double gate and a double garage to replace existing.

Amended plans and/or additional information received.

Short URL: <https://shorturl.at/g94ZS>

Comments to be received by: 10<sup>th</sup> September 2025

**7. Finance and Administration**

To consider financial matters; documents circulated to Councillors before meeting.

Council to approve for payment: -

Retrospective Items:-

- None

Invoices to be approved:-

- K Woolnough - £37.99 for park shed sprayer (as agreed at July meeting)
- Clerk's Salary - £282.20
- HMRC for Clerk's salary - £70.60
- Clerk's salary for additional hours worked in May and June 2025 (7 hours total) - £79.58
- HMRC for Clerk's salary for additional hours worked in May and June 2025 - £19.89

To note the bank balance £43,534.29 as of 24/08/2025

**8. Highway Matters**

- Meeting on 18<sup>th</sup> August 2025 with Cllr Woolnough, Wiltshire Cllr Allison Bucknell and Wiltshire Council Highways.

Update from Councillor Kevin Woolnough

- Highways Annex table (Appendix A)
- Update from Councillor Kevin Woolnough

- Junction A3102 – Tockenham Corner
- Update from Councillor Kevin Woolnough

## **9. Playing Field / Play Area**

- Shed Maintenance

Update from Councillor Kevin Woolnough

- Play Equipment

Update from Councillor Julie Marshall

## **10. Rights of Way**

- Rights of Way still to be handed over to Councillor Ian Carter.

Recent issue concerning a blockage on a footpath at Beckett's Copse – referred to Stephen Leonard, Wiltshire Council Rights of Way Warden.

## **11. Tockenham Emergency Community Hub (ECH) Update**

- Presentation to the Village Hall – 17<sup>th</sup> September 2025

Update from Councillor Kevin Woolnough

- Purchase of ECH Log Sheets

Update from Councillor Kevin Woolnough

- Updated Emergency Plan

Update from Councillor Kevin Woolnough

## **12. Councillor reports**

- David Barnes Community Hall Trust

To discuss legal advice from a specialist charity lawyer (if received in time) regarding the operation of a bar by a charity and lease by a charity.

## **13. Date of Next Parish Meeting: 5<sup>th</sup> November 2025**

Dates for future meetings:-

Parish Meeting: 7<sup>th</sup> January 2026, 11<sup>th</sup> March 2026

Annual Parish Meeting: 8<sup>th</sup> April 2026

Annual General Meeting: 6<sup>th</sup> May 2026